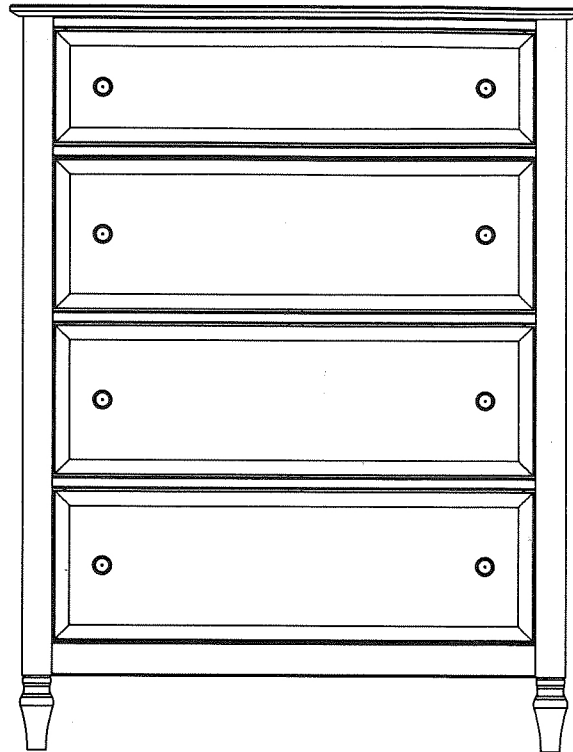


# ADEPTUS®

## ASSEMBLY INSTRUCTIONS

### Cottage Four Drawer Chest

#78105 - White Finish



#### CUSTOMER SERVICE AND REPLACEMENT PARTS:

FOR FASTER SERVICE ON PARTS, PLEASE GO TO OUR WEBSITE AT [WWW.ADEPTUS.COM](http://WWW.ADEPTUS.COM);  
OR CALL TOLL FREE 1.888.ADEPTUS (1.888.233.7887) FOR ASSEMBLY QUESTIONS.  
MON-FRI 10 A.M. TO 4 P.M. E.S.T., CLOSED HOLIDAYS.

#### IF YOU CALL, PLEASE HAVE ON HAND:

- PRODUCT NAME AND STOCK NUMBER
- WHEN AND WHERE THE UNIT WAS PURCHASED
- P.O. NUMBER FROM THE BOTTOM OF THIS PAGE

IF WE ARE BUSY HELPING OTHER CUSTOMERS, PLEASE LEAVE YOUR NAME AND NUMBER  
TO RECEIVE A RETURN CALL.  
YOUR RETAILER MAY ALSO PROVIDE SERVICE OR PARTS.

#### HELPFUL OVERALL:

- SAVE THESE INSTRUCTION SHEETS AND THE BOX UNTIL YOU ARE SATISFIED WITH THE ASSEMBLY.
- DO NOT GLUE THE PARTS OF THE UNIT TOGETHER UNLESS YOU HAVE TESTED THE ASSEMBLY FIRST.
- PERFORM THE ASSEMBLY ON A CLEAN HARD SURFACE USING THE FLATTENED CARTON OR A TOWEL TO PROTECT THE SURFACE AND THE FINISH OF THE UNIT. DO NOT ASSEMBLE ON CARPET.

VISIT [WWW.ADEPTUS.COM](http://WWW.ADEPTUS.COM) TO REGISTER YOUR PRODUCT AND SEE THE  
COMPLETE ADEPTUS LINE. REGISTRATION IS REQUIRED FOR PARTS REQUESTS.

THANK YOU FOR YOUR PURCHASE AND WELCOME TO ADEPTUS!

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# Many People, One Thought

PROVIDING QUALITY SOLID WOOD FURNITURE AT AN AFFORDABLE PRICE HAS BEEN A GROUP EFFORT. FROM CONCEPT TO PRODUCT DESIGN, MANUFACTURING AND RETAILING, EACH AREA FOCUSES ON THE DETAILS THAT WILL ASSURE YOU A LOW PRICE. BUT NEVER AT THE EXPENSE OF FUNCTION, STYLING, OR GOOD SENSE.

A "READY - TO - ASSEMBLE" ITEM REDUCES TRANSPORTATION AND WAREHOUSING COSTS WHICH HELP YOUR RETAILER KEEP THEIR PRICES REASONABLE. NOW, YOU ARE JOINING "TEAM ADEPTUS" WITH THE FINAL STEP, ASSEMBLY.

• YOU ASSEMBLE, YOU SAVE •

## WELCOME TO ADEPTUS!



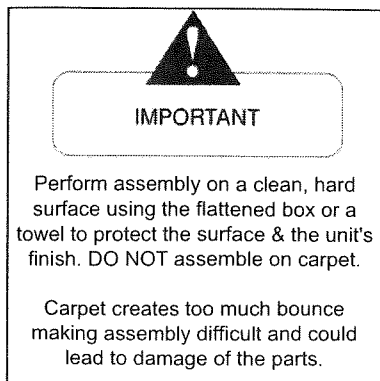
This is a **SOLID WOOD** product:

We inspect all wood and follow quality assurance guidelines that pass third-party inspections.

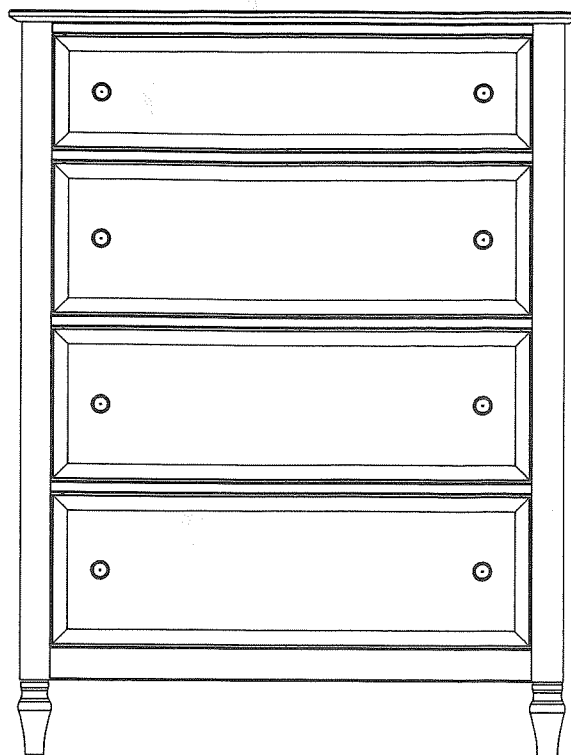
**Note:** Real wood has knots, small cracks, and what may look like blemishes. These characteristics are expected when producing furniture from natural material.

We take extra care with our drawer parts:

1. We use real wood drawer sides and drawer backs.
2. Drawer sides and backs are not finished to protect fabrics from any residual paint odor.
3. Drawer parts are finely sanded to prevent snags.

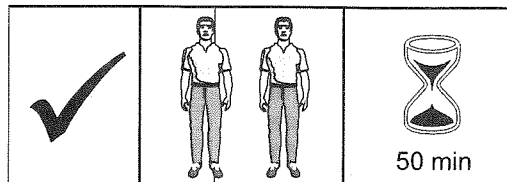


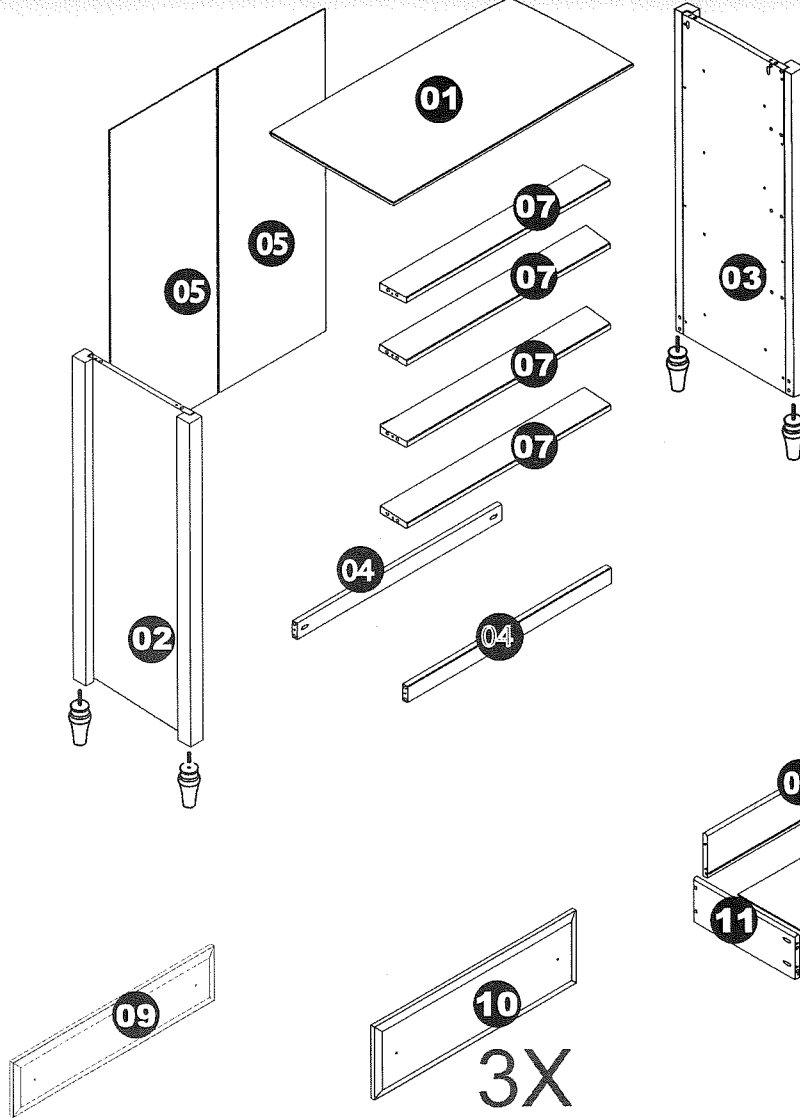
**DO NOT FORCE OR OVER-TIGHTEN THE SCREWS. DOING SO CAN DAMAGE THE PARTS.**



## Safety and Care Advice

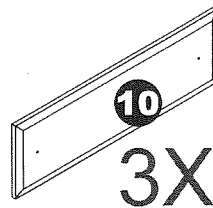
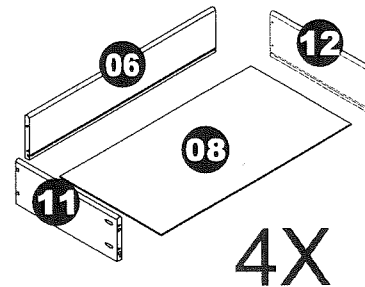
- Check that you have all the components and tools listed on pages 3 & 4.
- Remove all fittings from the plastic bags and separate them into their groups.
- Keep children and animals away from the work area, small parts could choke if swallowed.
- Make sure you have enough space to layout the parts before starting.
- Do not stand or put weight on the product, this could cause damage.
- Assemble the item as close to its final position (in the same room) as possible.
- Opened box can be used to protect your floor or counter during assembly.
- Assembly is easier for drawer parts on a counter.
- Parts of the assembly will be easier with 2 people.
- We do not recommend the use of power drill/drivers for inserting screws, as over-tightening could damage the unit.
- Only use hand screwdrivers.
- Dispose of all packaging carefully and responsibly. Please recycle the box. Go green
- Never sit, stand or allow children to climb on the assembled unit.

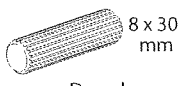
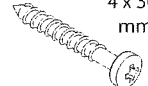


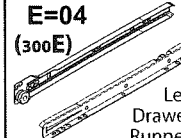
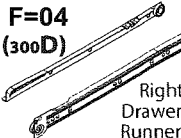


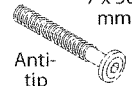
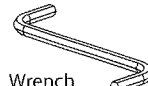

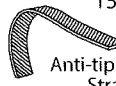

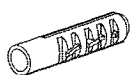




# Parts List Legend

#	Description	Qty
01	Top	1
02	Left Facing Side Panel	1
03	Right Facing Side Panel	1
04	Bottom Crossbars	2
05	Back Panels	2
06	Drawer Back	4
07	Drawer Crossbars	4
08	Drawer Bottoms	4
09	Small Drawer Front	1
10	Large Drawer Fronts	3
11	Left Drawer Sides	4
12	Right Drawer Sides	4



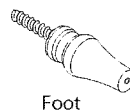
<b>A=52</b>  8 x 30 mm Dowel	<b>B=56</b>  4 x 30 mm Screw	<b>C=02</b>  16 x 5 mm Washer	<b>D=33</b>  3.5 x 14 mm Screw	<b>E=04 (300E)</b>  Left Drawer Runner	<b>F=04 (300D)</b>  Right Drawer Runner	<b>G=08 + 2 xtra</b>  Knob
<b>H=16</b>  6 x 10 mm Screw	<b>I=02</b>  7 x 50 mm Anti-tip Screw	<b>J=01</b>  Wrench	<b>K=22 + 6 xtra</b>  Back Panel Nail	<b>L=01</b>  150 mm Anti-tip safety Strap	<b>M=02</b>  Anti-tip Screw Cover	<b>N=01</b>  Anti-tip Wall Anchor



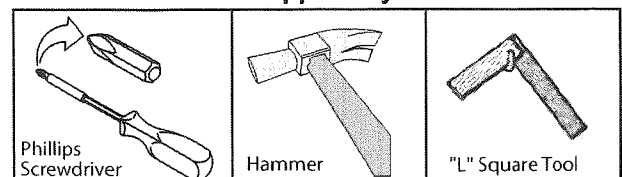
## IMPORTANT INFORMATION:

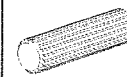
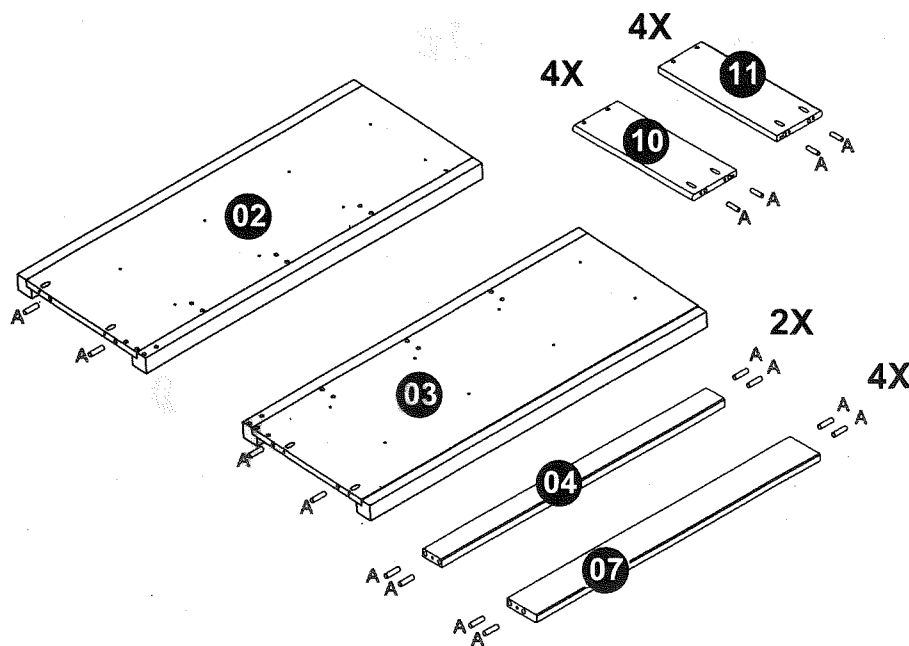
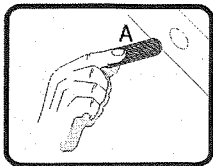
- Do not use power tools for assembly.
- Assembly is easier with 2 people.
- Perform assembly steps in order as listed.
- Some parts do not have pre-drilled "pilot" holes for screws. This is intentional to optimize the grip of the screw on the wooden part and prevent possible stripping.
- Individual wooden & MDF parts are not sticker-ed with corresponding part numbers. This is intentional to prevent possible damage to the finish and allow you additional cost savings. The above illustration should be used together with the Parts Lists legend to identify the parts for assembly.

O=04

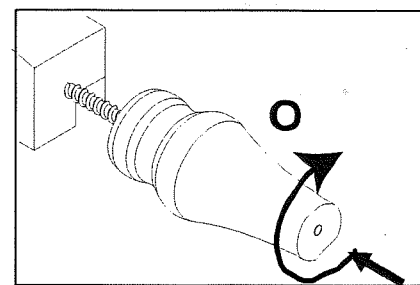
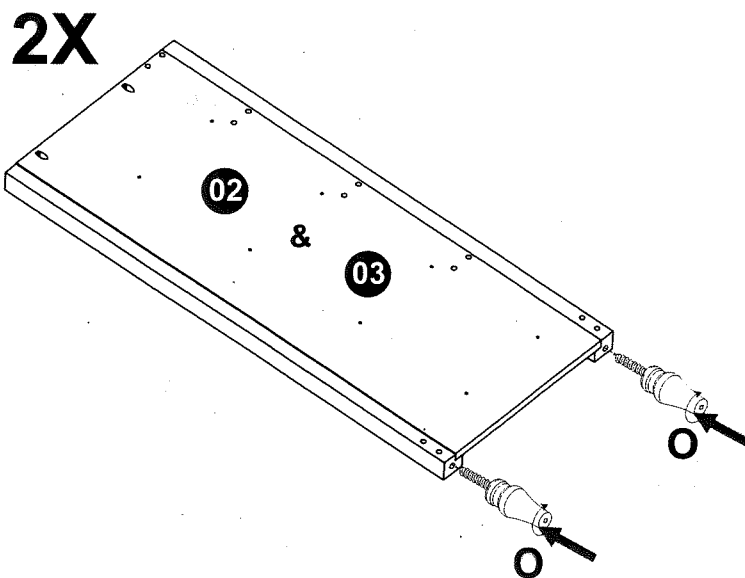


These tools are not supplied by the manufacturer:

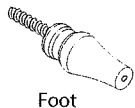


**1****PREPARE PARTS BY INSERTING DOWELS****A=44**
 8 x 30 mm  
Dowel
**PREPARE THE PARTS FOR ASSEMBLY BY INSERTING DOWELS (PART A) AS FOLLOWS:**

- Insert 2 dowels (part A) into the top of each side panel (parts 02 & 03).
- Insert 2 dowels (part A) into both ends of each bottom crossbar (part 04).
- Insert 2 dowels (part A) into both ends of the drawer crossbars (part 07).
- Insert 2 dowels each into the front end of each of the drawer sides (parts 10 & 11).

**2****ATTACH THE FEET TO THE SIDE PANELS**

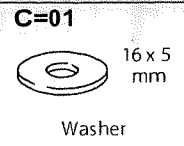
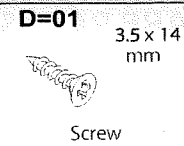
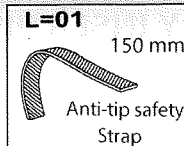
- Attach the feet (part O) to the bottom of each side panel as shown.
- Do NOT try to force or over-tighten the feet. This could cause damage.

**O=04**

Foot

# 3

## ATTACH ANTI-TIP SAFETY STRAP



### WARNING

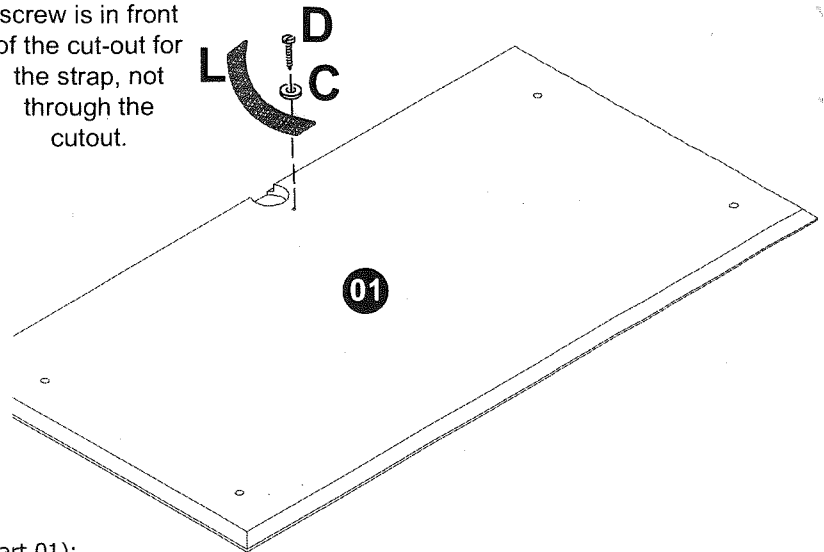
SERIOUS OR FATAL CRUSHING INJURIES CAN OCCUR FROM FURNITURE TIP-OVER. TO AVOID TIP-OVER:

- PLACE HEAVIEST ITEMS IN THE LOWEST DRAWERS.
- UNLESS SPECIFICALLY DESIGNED TO ACCOMODATE, DO NOT SET TV'S OR OTHER HEAVY OBJECTS ON TOP OF THIS PRODUCT.
- NEVER ALLOW CHILDREN TO CLIMB OR HANG ON DOORS, DRAWERS OR SHELVES.
- NEVER OPEN MORE THAN ONE DRAWER AT A TIME.
- KEEP REMOTE CONTROLS, TOYS AND OTHER ITEMS THAT MAY ATTRACT CHILDREN OFF OF THIS PRODUCT.

USE OF TIP-OVER RESTRAINTS MAY ONLY REDUCE, BUT NOT ELIMINATE, THE RISK OF TIP-OVER.



Make certain the screw is in front of the cut-out for the strap, not through the cutout.



Attach the Anti-tip Safety Strap (part L) to the Top (part 01):

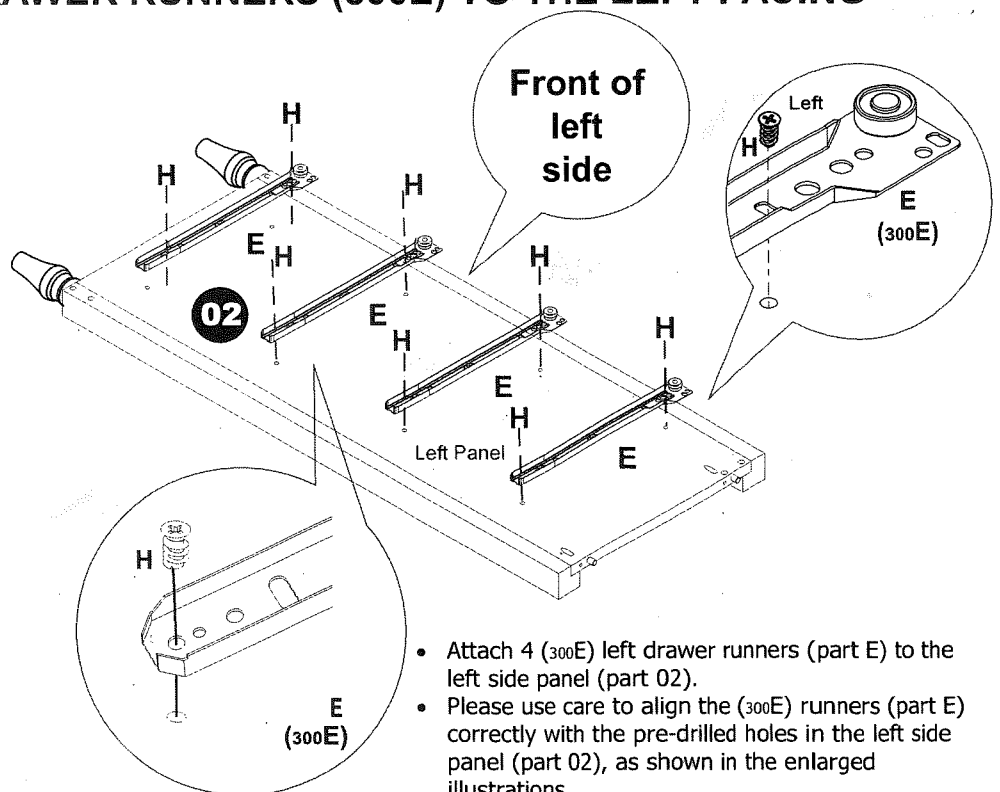
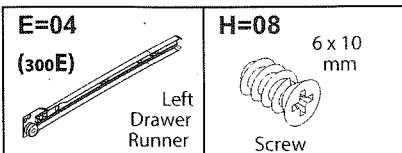
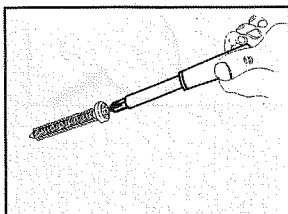
- Position and hold one end of the strap (part L) to the center of the bottom, back of the top (part 01) just in front of the cut out.
- Place a washer (part C) on top of the strap (part L).
- Secure the strap (part L) by screwing the Part D screw through the washer (part C) and the strap (part L) into the top (part 01).
- Part D screw should be tight, but do not force or over-tighten as this could cause the wood to split.

# 4

## ATTACH LEFT DRAWER RUNNERS (300E) TO THE LEFT FACING SIDE PANEL



NOTE: The end of the left drawer runners (300E) (part E) with the wheel should be on the front side of the left side panel (part 02).

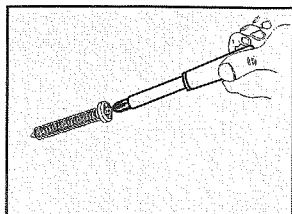


- Attach 4 (300E) left drawer runners (part E) to the left side panel (part 02).
- Please use care to align the (300E) runners (part E) correctly with the pre-drilled holes in the left side panel (part 02), as shown in the enlarged illustrations.
- Secure the (300E) left drawer runners (part E) to the left side panel (part 02) using 8 of the part H screws.

Screws (part H) should just be tight. Do not try to force or over-tighten as this may cause damage to the panel or runners.

# 5

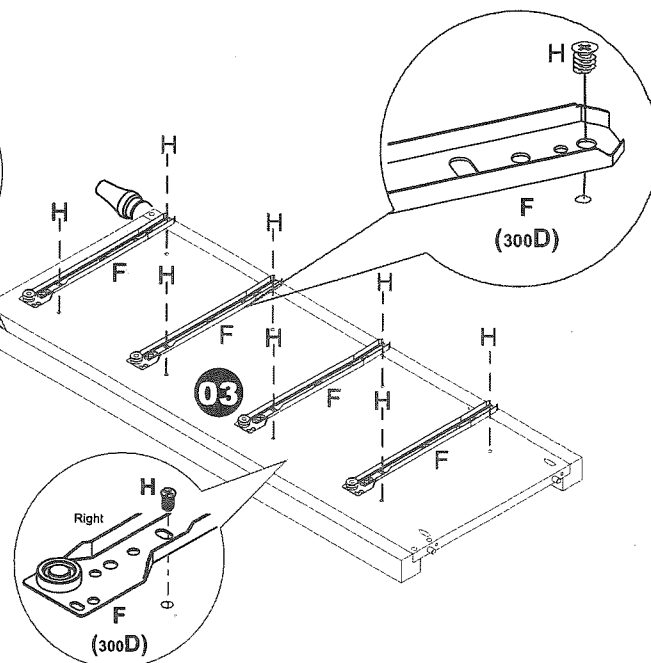
## ATTACH RIGHT DRAWER RUNNERS (300D) TO THE RIGHT FACING SIDE PANEL



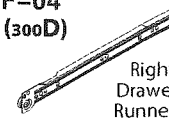
**NOTE:** The end of the right drawer runners (300D) (part F) with the wheel should be on the front side of the right side panel (part 03).

- Attach 4 (300D) right drawer runners (part F) to the right side panel (part 03).
- Please use care to align the (300D) runners (part F) correctly with the pre-drilled holes in the right side panel (part 03), as shown in the enlarged illustrations.
- Secure the (300D) right drawer runners (part F) to the right side panel (part 03) using 8 of the part H screws.

Front of right side



F=04  
(300D)



Right  
Drawer  
Runner

H=08

6 x 10  
mm



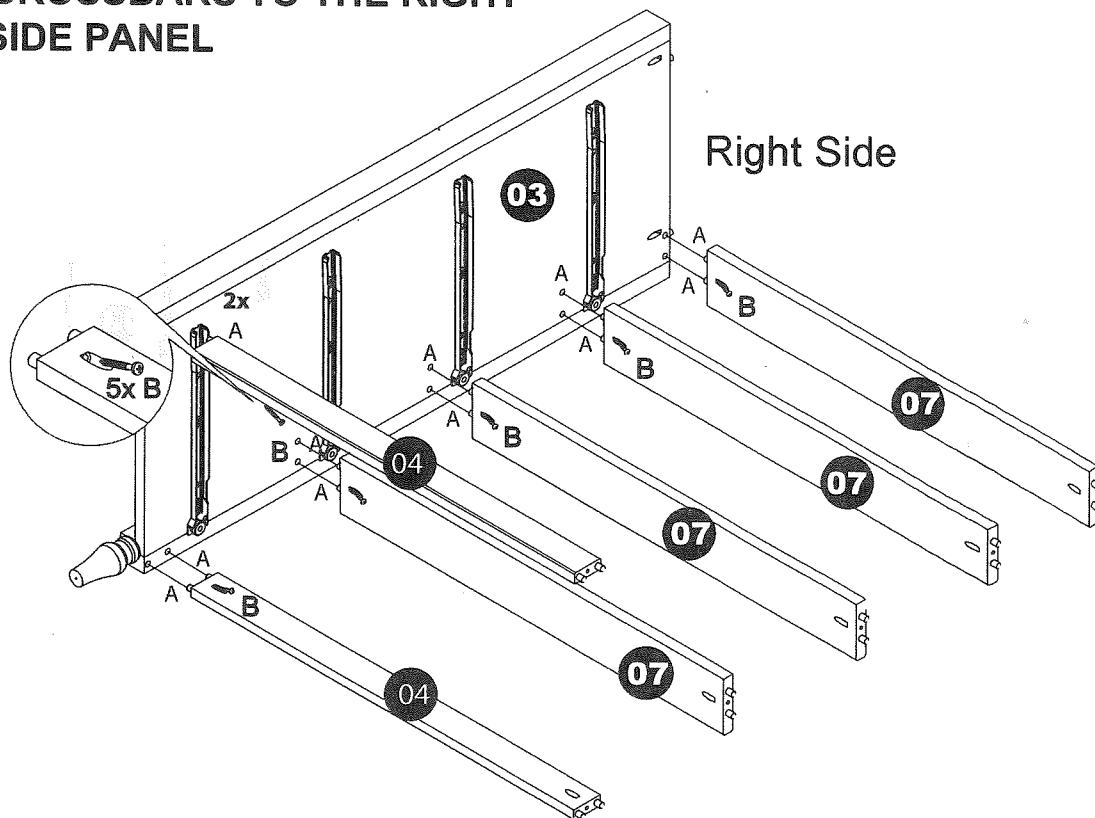
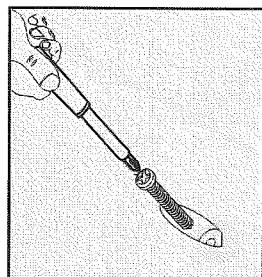
Screw

Screws (part H) should just be tight. Do not try to force or over-tighten as this may cause damage to the panel or runners.

# 6

## ATTACH CROSSBARS TO THE RIGHT FACING SIDE PANEL

B=06  
4 x 30  
mm  
Screw



Right Side

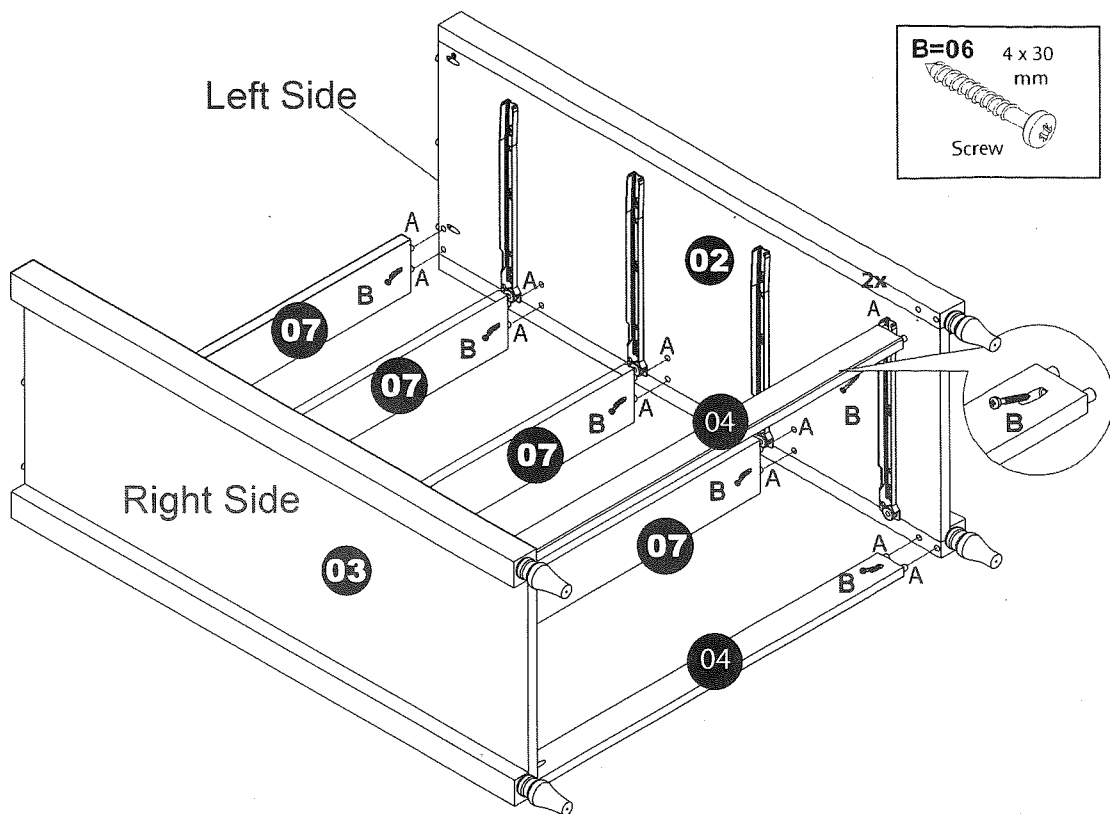
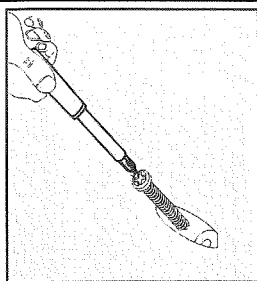
- Attach all crossbars (parts 04 & 07) to the right side panel (part 03) by first aligning the dowels (part A) you inserted in step 1 on each crossbar (parts 04 & 07) with the pre-drilled dowel holes in the right side panel (part 03).
- Once aligned, push all crossbars (parts 04 & 07) into the the right side panel (part 03) until flush.
- Secure each crossbar (parts 04 & 07) using 6 of the part B screws.
- The part B screws should be just tight. Do not force or over-tighten as this could cause damage to the panel or crossbars.

# 7

## ATTACH THE LEFT FACING SIDE PANEL TO CROSSBARS



NOTE: Do not attempt this step with the unit upright. It should be flat on its front side on a hard, clean surface.

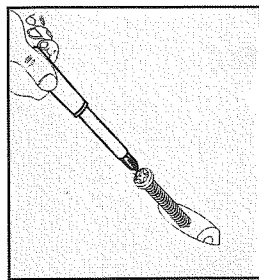


**B=06** 4 x 30 mm  
Screw

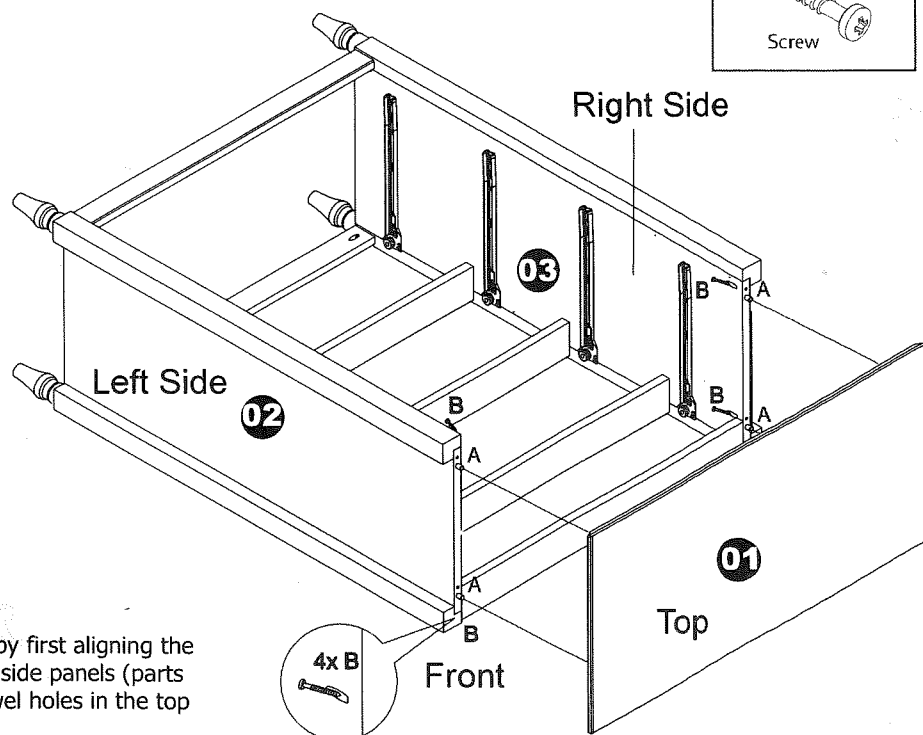
- Attach all crossbars (parts 04 & 07) to the left side panel (part 02) by first aligning the dowels (part A) you inserted in step 1 on each crossbar (parts 04 & 07) with the pre-drilled dowel holes in the left side panel (part 02).
- Once aligned, push all crossbars (parts 04 & 07) into the left side panel (part 02) until flush.
- Secure each crossbar (parts 04 & 07) using 6 of the part B screws.
- The part B screws should be just tight. Do not force or over-tighten as this could cause damage to the panel or crossbars.

# 8

## ATTACH THE TOP PANEL



NOTE: The unit is depicted laying on its front.



**B=04** 4 x 30 mm  
Screw

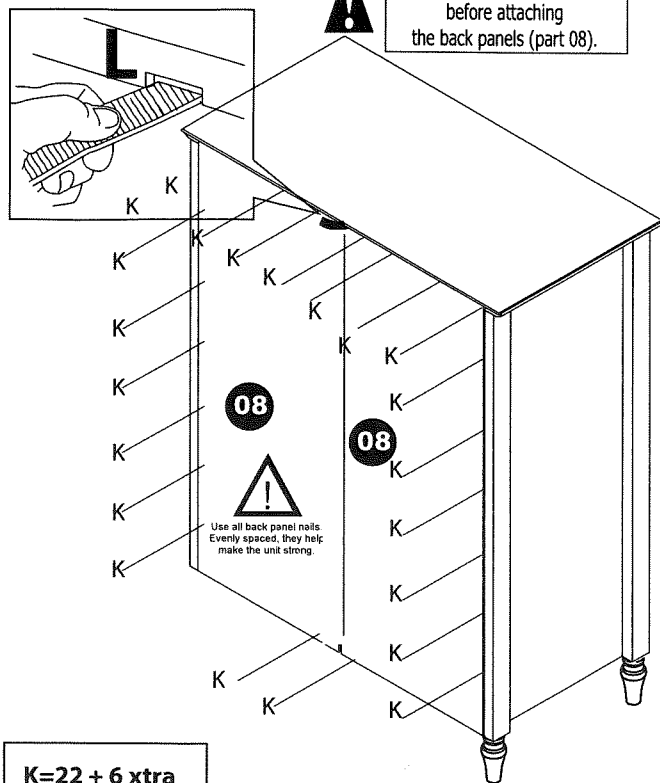
- Attach the top panel of the unit (part 01) by first aligning the 4 dowels (part A) that you installed in the side panels (parts 02 & 03) in step 1 with the pre-drilled dowel holes in the top panel (part 01).
- Once aligned, push the the top panel to the partially assembled unit until flush.
- Secure the top panel (part 01) to the unit using 4 part B screws on each corner, as shown.
- Screws (part B) should be tight, but do not force or over-tighten screws (part B) as this could cause damage to parts.



# 9

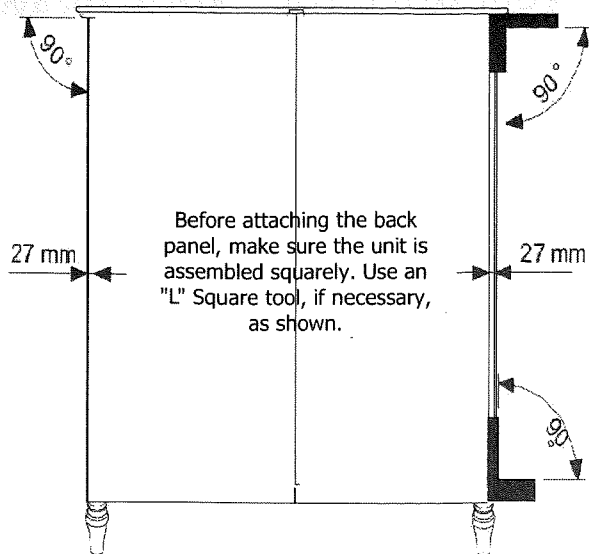
## ATTACH BACK PANEL

NOTE: Make sure to pull the Safety Strap (part L), through before attaching the back panels (part 08).



K=22 + 6 xtra

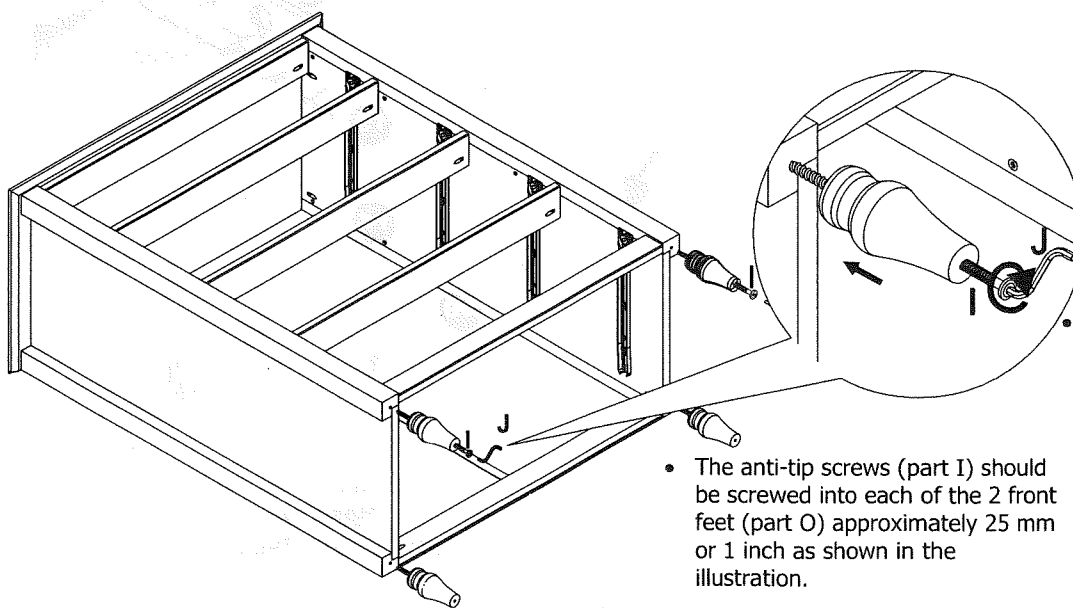
Back Panel Nail



- First, make sure the unit is assembled squarely, use an "L" Square tool, if necessary.
- Once the unit is square, you must also determine the square installation of the back panels. Use an "L" Square tool, if necessary.
- The 2 back panels (part 08) are taped together. Unfold the back panels (part 08) to make one full back panel.
- Once you have positioned the back panel (part 08) squarely, secure it to the unit using 22 of part K nails evenly spaced, as shown.
- It is very important that you utilize all 22 nails. It strengthens the unit.

# 10

## ATTACH THE ANTI-TIP SCREWS AND COVERS



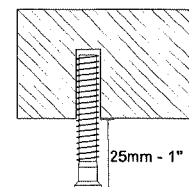
### WARNING

Serious or fatal crushing injuries can occur from furniture tip-over. To prevent tip-over:

- Place heaviest items in the lowest drawers.
- Unless specifically designed to accommodate, do not set TVs or other heavy objects on top of this product.
- Never allow children to climb or hang on drawers, doors, or shelves.
- Never open more than one drawer at a time.
- Keep remote controls, toys, and other items that might attract children off of this product.

Use of tip-over restraints may only reduce, but not eliminate, the risk of tip-over.

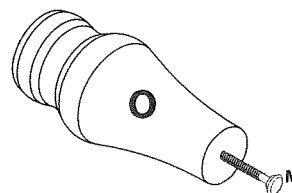
- Attach 1 anti-tip screw (part I) to each of the front 2 feet (part O) using the provided wrench (part J) as shown in the enlarged illustration.
- The anti-tip screws (part I) should be screwed into each of the 2 front feet (part O) approximately 25 mm or 1 inch as shown in the illustration.



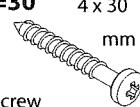
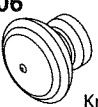

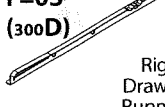
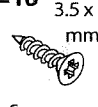
I=02 7 x 50 mm  
Anti-tip Screw

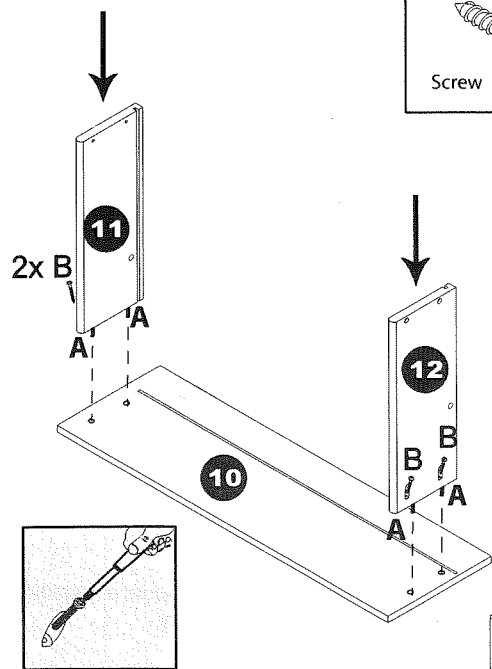
J=01  
Wrench

M=02  
Anti-tip Screw Cover



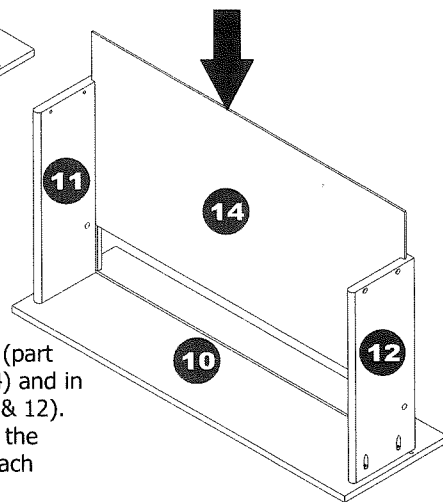
- After installation of the anti-tipping screws (part I) to each front foot (part O), place the anti-tip screw cover (part M) over the head of each anti-tip screw (part I).

<b>B=30</b> 4 x 30 mm  Screw	<b>G=06</b>  Knob	<b>E=03 (300E)</b>  Left Drawer Runner	<b>F=03 (300D)</b>  Right Drawer Runner	<b>D=18</b> 3.5 x 14 mm  Screw
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### STEP 13 - A

- Using the dowels (part A) inserted into parts 11 and 12 in step 1, align the drawer sides (parts 11 & 12) with the drawer front (part 10).
- Make sure the groove for the drawer bottom (part 14) is precisely aligned on all 3 parts (10, 11 & 12) then push together until flush.
- Secure the drawer sides (parts 11 & 12) to the drawer front (part 10) using 2 screws (part B) on each side as shown in the illustration.
- Screws (part B) should be tight, but do not force or over-tighten as this could cause the wood to split.

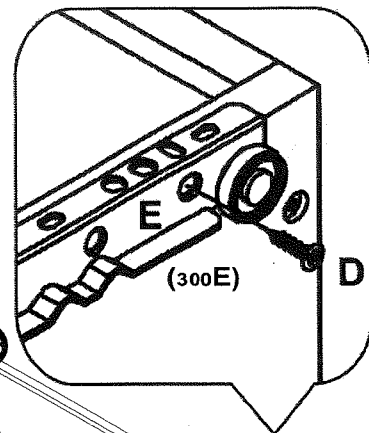
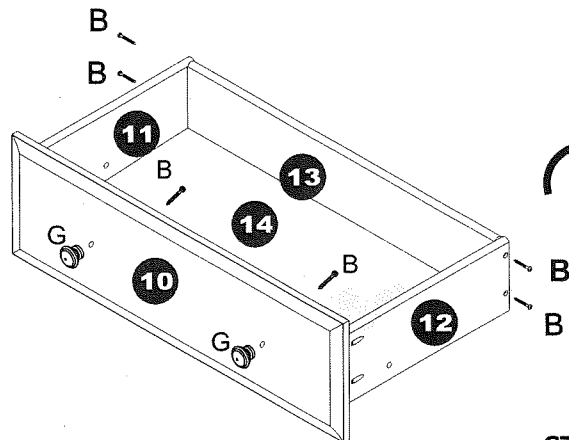


### STEP 13 - B

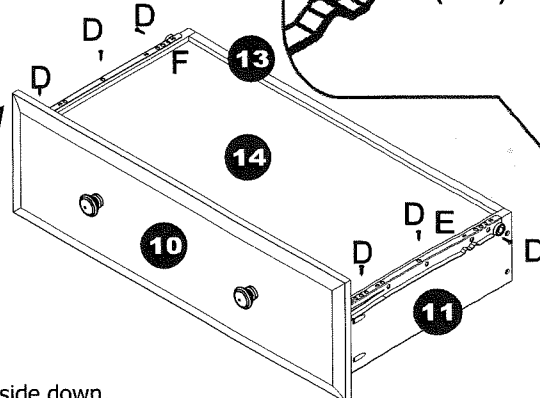
- Slide the drawer bottom (part 14) into the grooves on parts 10, 11 and 12 as shown.

### STEP 13 - C

- Align the groove in the drawer back (part 13) with the drawer bottom (part 14) and in between the drawer sides (parts 11 & 12).
- Secure the drawer back (part 13) to the drawer using 2 screws (part B) on each side, as shown.



Turn  
Drawer  
Over



### STEP 13 - D

- Attach the knobs (part G) to the drawer front (part 10) by inserting the screw (part B) through the back of the drawer front (part 10) and into the back of the knob (part G).

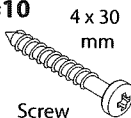
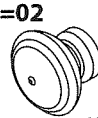
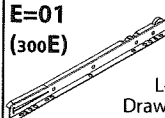
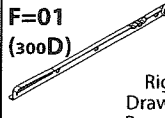
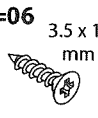


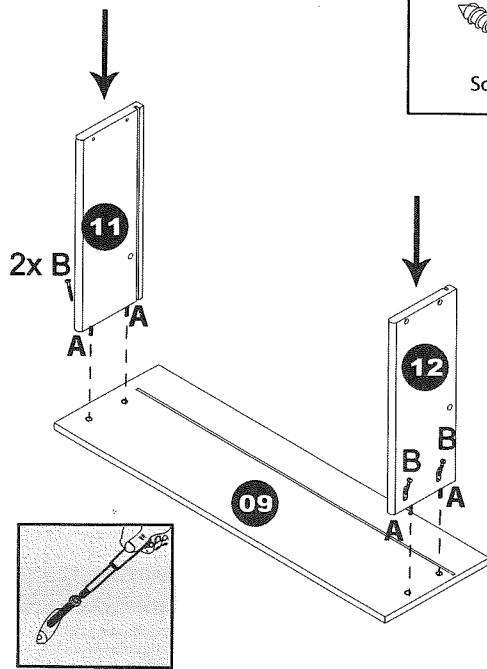
**All screws (parts B & D) should be tight, but do not force or try to over-tighten as this may cause damage to the unit.**

### STEP 13 - E

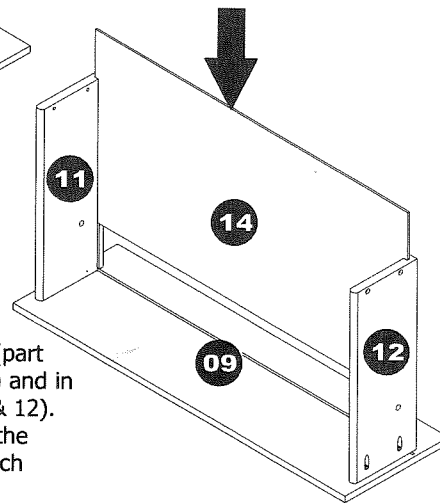
With the drawer upside down,

- Align the left drawer runner (300E) (part E) with the wheel on the outside toward the drawer back (part 13). **Make sure the opposite end is all the way forward touching the drawer front (part 10), as shown.**
- Secure the left drawer runner (300E) (part E) to the left drawer side (part 11) using 3 screws (part D).
- The first screw (part D) goes through the 3rd hole back from the drawer front (part 10) and into the left drawer side (part 11).
- The second screw (part D) goes through the center hole of the runner (300E) (part E) into the left drawer side (part 11).
- The third screw (part D) goes through the last hole in the runner (300E) (part E) closest to the drawer back (part 13) on the outside by the wheel as shown.
- Repeat these steps to attach the (300D) right drawer runner (part F) to the right drawer side (part 12).

<b>B=10</b>  4 x 30 mm Screw	<b>G=02</b>  Knob	<b>E=01</b> <b>(300E)</b>  Left Drawer Runner	<b>F=01</b> <b>(300D)</b>  Right Drawer Runner	<b>D=06</b> 3.5 x 14 mm  Screw
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**STEP 14 - A**

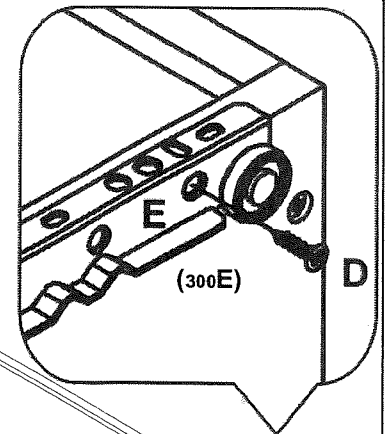
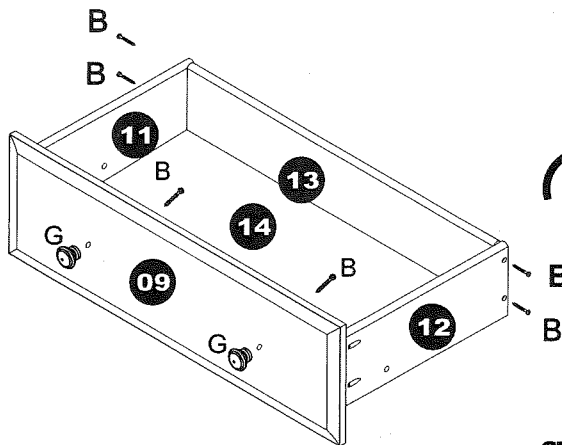
- Using the dowels (part A) inserted into parts 11 and 12 in step 1, align the drawer sides (parts 11 & 12) with the drawer front (part 09).
- Make sure the groove for the drawer bottom (part 14) is precisely aligned on all 3 parts (09, 11 & 12) then push together until flush.
- Secure the drawer sides (parts 11 & 12) to the drawer front (part 09) using 2 screws (part B) on each side as shown in the illustration.
- Screws (part B) should be tight, but do not force or over-tighten as this could cause the wood to split.

**STEP 14 - B**

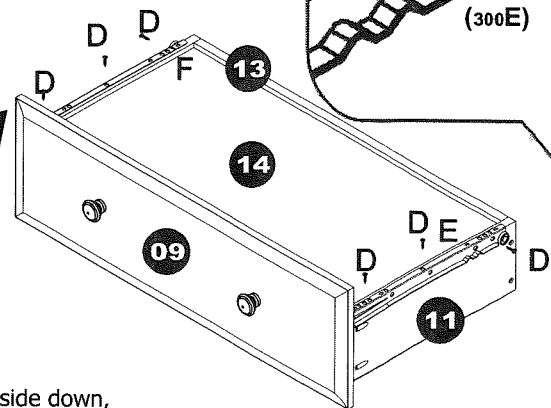
- Slide the drawer bottom (part 14) into the grooves on parts 09, 11 and 12 as shown.

**STEP 14 - C**

- Align the groove in the drawer back (part 13) with the drawer bottom (part 14) and in between the drawer sides (parts 11 & 12).
- Secure the drawer back (part 13) to the drawer using 2 screws (part B) on each side, as shown.



Turn  
Drawer  
Over

**STEP 14 - D**

- Attach the knobs (part G) to the drawer front (part 09) by inserting the screw (part B) through the back of the drawer front (part 09) and into the back of the knob (part G). (2 extra part G knobs supplied.)



**All screws (parts B & D) should be tight, but do not force or try to over-tighten as this may cause damage to the unit.**

**STEP 14 - E**

With the drawer upside down,

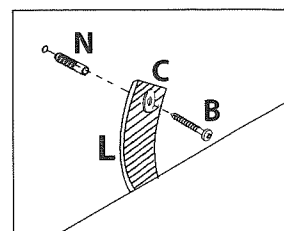
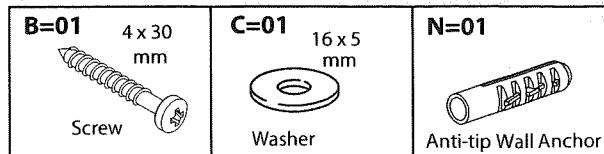
- Align the left drawer runner (300E) (part E) with the wheel on the outside toward the drawer back (part 13). **Make sure the opposite end is all the way forward touching the drawer front (part 09), as shown.**
- Secure the left drawer runner (300E) (part E) to the left drawer side (part 11) using 3 screws (part D).
- The first screw (part D) goes through the 3rd hole back from the drawer front (part 09) and into the left drawer side (part 11).
- The second screw (part D) goes through the center hole of the runner (300E) (part E) into the left drawer side (part 11).
- The third screw (part D) goes through the last hole in the runner (300E) (part E) closest to the drawer back (part 13) on the outside by the wheel as shown.
- Repeat these steps to attach the (300D) right drawer runner (part F) to the right drawer side (part 12).

**WARNING**

**SERIOUS OR FATAL CRUSHING INJURIES CAN OCCUR FROM FURNITURE TIP-OVER. TO AVOID TIP-OVER:**

- PLACE HEAVIEST ITEMS IN THE LOWEST DRAWERS.
- UNLESS SPECIFICALLY DESIGNED TO ACCOMMODATE, DO NOT SET TV'S OR OTHER HEAVY OBJECTS ON TOP OF THIS PRODUCT.
- NEVER ALLOW CHILDREN TO CLIMB OR HANG ON DOORS, DRAWERS OR SHELVES.
- NEVER OPEN MORE THAN ONE DRAWER AT A TIME.
- KEEP REMOTE CONTROLS, TOYS AND OTHER ITEMS THAT MAY ATTRACT CHILDREN OFF OF THIS PRODUCT.

**USE OF TIP-OVER RESTRAINTS MAY ONLY REDUCE, BUT NOT ELIMINATE, THE RISK OF TIP-OVER.**

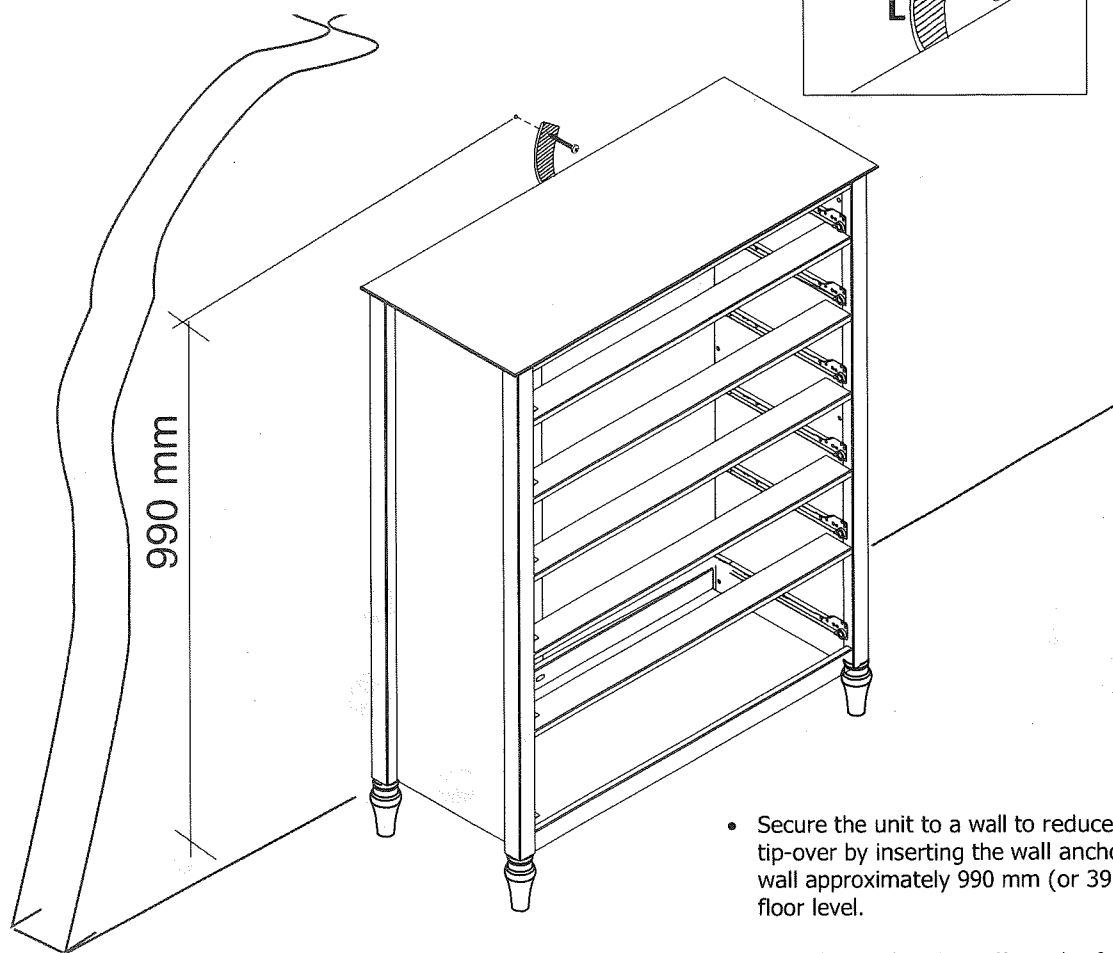
**Important note:**

If plastic wall plugs are supplied with your product:



- these are only suitable for use in masonry walls.

If you have any doubt regarding the correct wall plug to use, please seek professional advice.

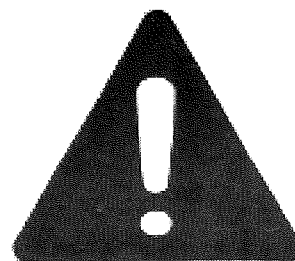


- Secure the unit to a wall to reduce the risk of accidental tip-over by inserting the wall anchor (part N) into your wall approximately 990 mm (or 39 inches) above the floor level.
- Hold the washer (part C) on the front side top of the anti-tip safety strap (part L).
- Feed the screw (part B) through the washer (part C) and strap (part L) into the wall anchor (part N).
- Tighten the screw (part B) until secure.

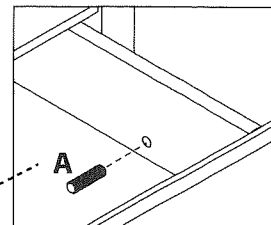
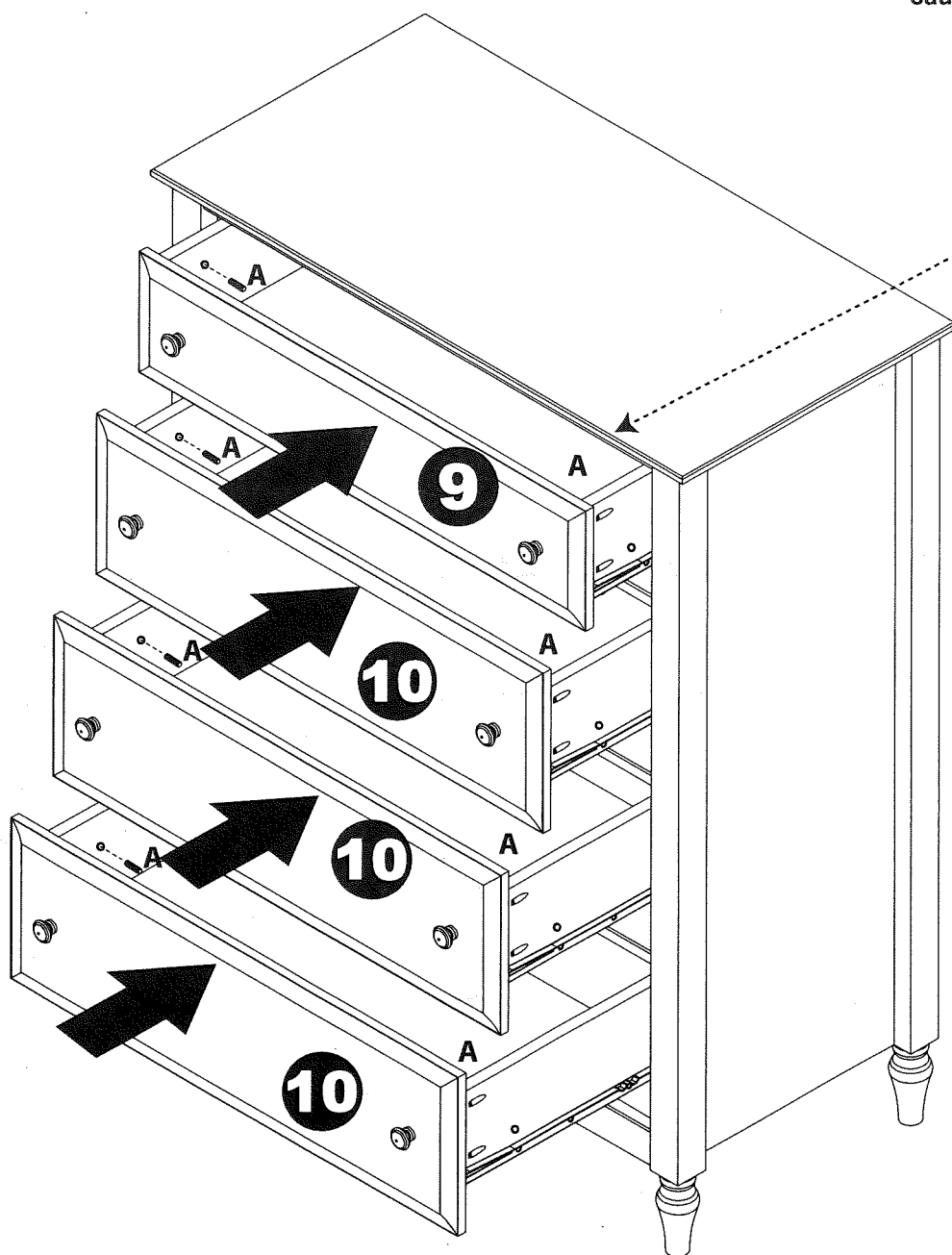
# 14

## INSTALL THE DRAWERS X4

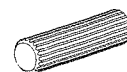
- Tilt the back of each drawer upward to get it past the wheels on the drawer runners.
- Once clear of the wheels, you can level the drawers and slide them in.
- Then repeat the dowel step for each side of each drawer.



If you will store more than 10 lbs in any one drawer, you **MUST** insert a dowel (part A) into each side of the drawer as shown. This will prevent the drawer from extending too far and causing possible tip-over.



A=08

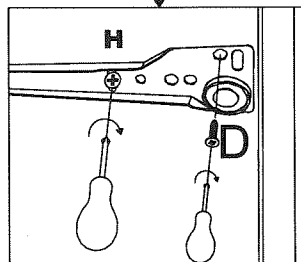
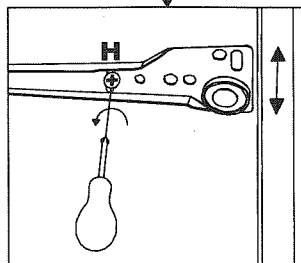
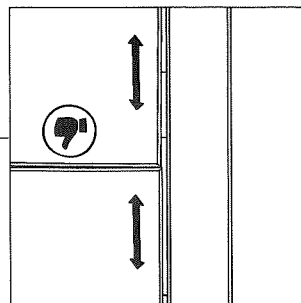
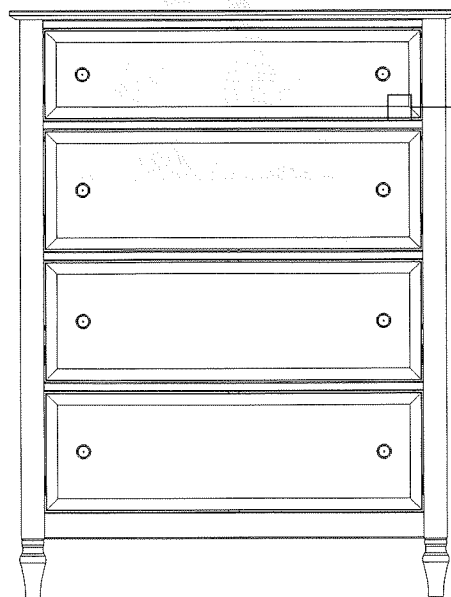


8 x 30  
mm

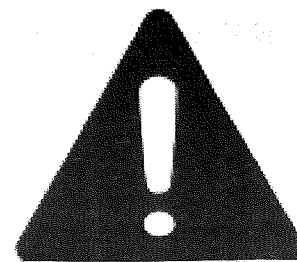
Dowel

# 15

## ADJUST DRAWER ALIGNMENT



**D=08** 3.5 x 14 mm  
Screw



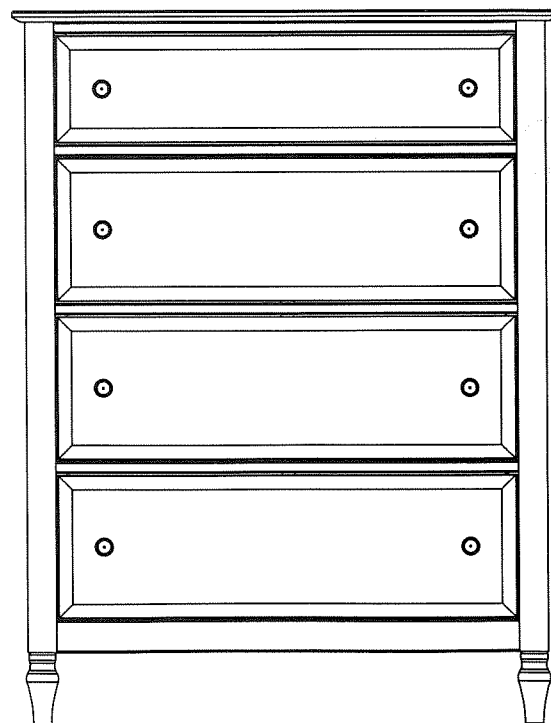
**After completed assembly, it is necessary to adjust the drawer alignment to get the drawers perfectly square.**

To adjust the drawer front position:

- Loosen the screw (part H) you used to install the drawer runner (either parts E or F) in steps 6 or 7, to the side panel (parts 02 or 03), depending on the side (left or right), as shown.
- With the screw (part H) loosened, you can make the necessary slight adjustments (up or down) to the drawer runner to achieve the proper drawer alignment.

Once the drawer alignment is square, secure the position of the drawer runners (parts E & F) to the side panels (parts 02 & 03) by re-tightening the part H screw and adding the part D screw as shown.

Complete these steps for both the left and the right side of each drawer.



## Completed Assembly !

### Care and use instructions:

Use for general home storage of clothing items and accessories.

Clean with a damp cloth and wipe dry.

Do not use harsh chemicals or abrasive sponges or cloths that could damage the finish.